

# TEMPLE UNIVERSITY

## POSTDOCTORAL FELLOW HANDBOOK



### Office of Postdoctoral Affairs

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# WELCOME TO TEMPLE UNIVERSITY

The Postdoctoral Fellows Handbook was created specifically for postdoctoral fellows as a resource for information on important topics such as recruitment and termination policies, vacation days, sick days, benefits awarded, conflict resolution, and postdoc services.

Postdoctoral fellows will play a critical role in generating and fostering a cutting-edge, interdisciplinary research environment that serves to advance knowledge daily. Opportunities, engagement, and discovery form the foundation that makes Temple University a world renowned top-tier research institution with roughly 200 postdocs.

The Office of Postdoctoral Affairs regularly updates this handbook. This handbook does not constitute as a contract

## THE OFFICE OF POSTDOCTORAL AFFAIRS

The Office of Postdoctoral Affairs (OPA) serves the Temple University postdoctoral community, including postdoctoral fellows, visiting research scholars, and other visiting scholars, as well as the departments wherein postdoctoral training is provided.

The OPA chiefly has responsibility for processing appointments and reappointments; providing orientation and on-boarding for new fellows and scholars; and training business managers, associate deans, and other staff on the workflow processes used to appoint postdocs. Temple University engages postdoctoral trainees, research associates, and visiting scholars annually in activities that enrich and advance their careers.

The Office of Postdoctoral Affairs sits within the Graduate School of Temple University and serves under the leadership of the Vice Provost for Graduate Education.

### OPA Contact Information

Nina Marie Campellone, MSHRM  
campello@temple.edu / postdoc@temple.edu  
<https://grad.temple.edu/postdoctoral-affairs>  
(215) 204-6587

# POSTDOCTORAL APPOINTMENTS

## Qualifications to be a Postdoctoral Fellow

The purpose of a postdoctoral fellowship is to provide research training experiences to prepare the individual for permanent employment in an academic or research position; therefore, the fellow holds a temporary position.

It is the responsibility of the postdoctoral fellow to provide original transcripts and documentation that certify that their advanced degree has been received.

Candidates who have completed all of their requirements for the advanced degrees, but have not yet received their degrees, should provide documentation certifying that all requirements for the degree have been completed.

## Postdoctoral fellows/PF hold one of two types of appointment

- Postdoctoral fellow research associate (PFRA)
- Postdoctoral fellow (PF)

At Temple University, we designate postdoctoral fellow research associates (PFRA) as international employees with H1-B visas. All other appointments are identified as postdoctoral fellows (PF).

## Criteria for a PFRA and PF Appointment

- Candidate completed the doctoral degree in an appropriate field relatively recently, typically within the past five years.
- Appointment involves primarily research and scholarship.
- Appointment is generally viewed as preparatory for an academic and/or research career.
- Appointee works under the supervision of one or more members of the University's faculty.
- Appointment is made in accordance with the University's affirmative action policy.
- Appointment is finite in length, with a limit of five years at Temple University as per the recommendations of the National Academy of Sciences (NAS)

## Exceptions to the five-year term limit

The OPA recognizes that there may be cases that require an extension to the five-year limit. Cases requiring extensions include, but are not limited to, the following:

- A confirmed career step with a delayed start date relative to the five-year limit.
- To finalize manuscript submission or revision to maximize research output.
- Visa issuance delays that prevent the postdoc from working.

Exceptions to the five-year limit will be made at the discretion of the Vice Provost for Graduate Education, upon recommendation of the OPA. An exception will apply in instances where an extension is in the best interest of the postdoc and will support their professional development. However, an extension will not usual exceed more than 12 months in duration.

**To request exception:** A faculty mentor/PI and postdoc must submit a formal request and documentation to Nina Marie Campellone, Project Manager of the OPA at [campello@temple.edu](mailto:campello@temple.edu) for review and approval if applicable.

### **Additional Employment**

Postdocs are not permitted to work as interns or volunteers on top of their postdoctoral fellow job. However, the Office of Postdoctoral Affairs encourages postdoctoral fellows to gain teaching experience to further enhance their careers.

Postdocs appointments can involve both research and teaching if the teaching is related to his/her/their Postdoctoral fellow appointment and the total number of hours combined is 40 hours per week, one would be permitted to include teaching as a part of postdoctoral fellow appointment.

Postdocs can receive additional compensation for being an adjunct as long as the OPA office approves it and the adjunct position does not interfere with the postdoctoral fellow's postdoctoral research/scholarly work and the PI/Faculty Mentor has granted permissible to teach the adjunct position.

It is the responsibility of the postdoctoral fellow and faculty mentor/PI to reach out to the Project Manager of the Office of Postdoctoral Affairs at [campello@temple.edu](mailto:campello@temple.edu) to request approval for the adjunct position. Please provide an email from the postdoc's faculty mentor/PI, granting permission to teach the adjunct position and confirming that the adjunct position will not interfere with postdoctoral fellow's research. Please also provide the semester and title of the adjunct course the postdoctoral fellow will teach.

### **Outside Employment**

In some cases, opportunities may exist for employment outside the scope of the postdoctoral fellow's responsibilities and compensation. All outside employment, including teaching opportunities, are governed by policies from the agency that provides funding for the postdoctoral fellow and by university policies including, but not limited to, the Adjunct Faculty policy and the policy on outside compensation.

# ONBOARDING, ORIENTATION & TRAININGS

## Orientation

All incoming postdoctoral fellows will meet with the OPA's Project Manager to complete the new hire orientation prior to your first day of employment to review enrollment benefits, benefit options, vacation and sick time policy, holiday schedule, direct deposit set-up, payroll schedule, and if international, review of taxation in the U.S.

To schedule orientation, contact:

Nina Marie Campellone, Project Manager for Postdoctoral Affairs.

Phone: 215-204-6587

Email: [campello@temple.edu](mailto:campello@temple.edu)

## Additional meetings

- Meeting with the Office of International Student and Scholar Services, if the candidate is a foreign national, upon arrival at the University.

## Additional Trainings

Laboratory specific trainings, if applicable, such as Environmental Health and Radiation Safety (EHRS), Institutional Animal Care and Use Committee (IACUC), and Institutional Review Board (IRB), will be provided by the respective departments after the postdoctoral fellow's start date.

- Appointment for Environmental Health and Radiation Safety (EHRS) training, if applicable, will use the [Course Finder](#) to determine which training(s) is relevant to the Postdocs role at Temple and the hazards in their area.
- Appointment for Institutional Review Board (IRB) training, if applicable, through the Collaborative Institutional Training Initiative (CITI), which offers modules on protecting human subjects during research.
  - For more information, visit <http://research.temple.edu/irb>.
- Appointment for Institutional Animal Care and Use Committee (IACUC) approval when working with animal subjects in any research or teaching activity, if applicable.
  - For more information, visit <http://research.temple.edu/iacuc>.

If a postdoctoral fellow will come in contact and engage with minors, postdocs will need to complete a criminal background check (i.e., ACT 33) prior to their start date.

# POSTDOCTORAL RIGHTS & RESPONSIBILITIES

Having a postdoctoral fellow in Temple University's laboratories is considered a privilege for faculty mentors/Pis. Temple University recognizes that each postdoctoral fellow has the right to be treated respectfully by faculty mentors/Pis and to work in a productive training environment that benefits the trainee's career. Likewise, working in Temple University's laboratories is considered a privilege for postdoctoral fellows and with this privilege comes the responsibility to treat faculty/Pis and colleagues respectfully and to abide by institutional rules of conduct.

## What to expect during appointment

- The university shall provide a faculty mentor to assist in providing opportunities for the development of the fellow's research or academic career.
- The Graduate School shall provide an orientation for postdoctoral fellows. The postdoctoral fellow shall be given a compendium of information, which shall include a copy of this policy and information regarding how to access other university policies including, but not limited to, policies on intellectual property, misconduct in research, sexual harassment, conflict of interest, and financial disclosure.
- The Graduate School shall provide an opportunity for postdoctoral fellows to evaluate their postdoctoral training experience, ensuring anonymity for the postdoctoral fellows to the extent possible.
- The faculty mentor shall provide opportunities for the postdoctoral fellow to develop the expertise needed to broaden his/her/their skills, knowledge, and perspectives and to qualify him/her/them for academic and research positions. The responsibilities of the faculty mentor include developing a mutually defined research project or body of scholarly work.
- Open and timely discussion with the faculty mentor regarding possession or distribution of tangible property such as materials, reagents, and the like.
- Discussion of laboratory records or scholarly materials, as required by the faculty mentor.
- Prior authorization from the faculty mentor to disclose scholarly information, findings, or techniques privately, at scholarly meetings, or in publications regarding any scholarly information, findings, or techniques from projects on which the postdoctoral fellow is not the principal investigator.
- Adequate notice of resignation, which shall be at least one month if prior to the end of the appointment period.
- For any research project in which the postdoctoral fellow is not the principal investigator, the fellow must ensure that all research materials and records are left in a satisfactory state to allow continuation of the project when one leaves Temple University.

## **Ethics and Compliance**

Temple is committed to fostering a culture of integrity and ethical behavior throughout the university. The university's Ethics and Compliance Office seeks to provide all members of the Temple community the resources and guidance needed to uphold the highest standards of integrity. We provide many resources for one to ask questions or raise concerns about ethical or compliance issues. In addition to these resources, we have launched the Temple University Ethics and Compliance Helpline. The helpline is a 24-hour, confidential communication channel hosted by EthicsPoint. It provides a resource for confidentially asking questions or submitting reports relating to violations of applicable law or university policies, standards or procedures. One can submit reports confidentially or anonymously online or by phone 24/7, 365 days a year.

## **Resolution of Disagreements**

If a disagreement should occur involving the postdoctoral fellow, the fellow should always attempt to resolve issues concerning his/her/their professional situation by discussing the matter first with his/her/their faculty mentor. If there is reason for the postdoctoral fellow to believe that this avenue is inappropriate, one may seek recourse through the applicable department, division, program, or unit head, or from the appropriate administrator in the office of the dean of the school/college.

The Dean of the Graduate School or his/her/their designee shall have the authority to make final decisions with respect to disagreements that cannot be resolved within the sponsoring unit or school/college.

As a member of the university community, postdoctoral fellows may also raise issues with the Office of Multicultural Affairs and/or Human Resources in accordance with university policies and procedures.

The fellow has the right to provide a written response to written evaluations of his/her/their performance and these responses to be maintained with the evaluations.

## **Internal Audits Reporting**

If one has concerns about potentially unethical or fraudulent activities regarding Temple University's finances, internal controls or data integrity, one may make an anonymous report by filling out the Anonymous Reporting Form provided by the Department of Internal Audits. Your email address will remain anonymous to protect your identity. All reports will be handled confidentially and discreetly by the Department of Internal Audits. It is expected that any comment or concern provided by Temple University faculty, staff or students, as well as postdoctoral fellows or visiting scholars, will be submitted in good faith.





# FINANCIAL SUPPORT

All postdoctoral fellows, regardless of the funding source, must receive at least NIH’s current fiscal year minimum stipend/salary based on the postdoctoral fellow’s years of experience.

Note that years of experience are counted as the number of years from completion of a student’s final degree. For example, if an individual has earned an MD and then a PhD, the years of experience will be counted from the completion of the PhD. However, if a student has only completed an MD, the years of experience are counted from the completion of that degree. Please note that research experience is counted by years regardless of where that experience was gained. For example, a student cannot distinguish between one year in China and one year in the United States.

The following is the current 2023/2024 NIH salary schedule for postdoctoral fellows and postdoctoral fellow research associates represents rates based on years of experience. For more information, please visit <https://grad.temple.edu/postdoctoral-affairs/salary-schedule>

## POLICIES & PROCEDURES

### Postdoctoral Fellow Vacation, Sick time and Holidays

Postdocs receive 80 hours (10 days) of vacation and 80 hours (10 days) of sick per yearly contract and not fiscal year.

Postdocs accrue 8 hours of vacation (1 vacation day) and 8 hours of sick (1 sick day) each month- over 10 months to receive their full 80 hours/10 days of vacation and 80 hours/10 days of sick. Note that vacation does not carry over from year to year (i.e., Postdoc must use it or lose it). Sick time, however, does carry over.

Postdoctoral fellows are entitled to the following holidays observed by the university:

Official University Holidays
New Year’s Day
Memorial Day
Fourth of July
Labor Day
Thanksgiving
Winter Break

### Leaves of Absence

Postdoctoral Fellows may need to take time away from Temple University for an extended period of time. [A Leave of Absence](#) may be available to provide the flexibility needed to maintain the relationship with Temple University while taking care of personal concerns or illness. Postdoctoral Fellows may be eligible for leaves of absence equivalent to entitlements of employees.

# POSTDOCTORAL SERVICES

## Benefits Awarded

Benefits eligibility begins on the first day of full-time employment.

- Two weeks' paid vacation is accrued over the course of the first year of employment.
- Up to ten sick days are accrued per year and can be carried over from year to year.
- Participation in a tax-deferred defined contribution pension plan is offered with 100% of allowable contributions made by the PF or PFRA.
- Two options are provided for health insurance:
  - Personal Choice/Caremark CVS Prescription PPO (Preferred Provider Organization) allows freedom of choice to identify preferred doctors and hospitals. One need not enroll with a primary care physician nor obtain referrals for special services.
  - Keystone Health Plan/Caremark CVS Prescription HMO (Health Maintenance Organization) requires selection of a primary care physician, who must perform all medical services or authorize special services with a written referral.
- Dental insurance provided by Delta Dental
- Vision benefits include vision evaluation and provision of eyeglasses once every two years by the Temple University Department of Ophthalmology. The eye exam is at no cost to the employee and her/his dependents.

## Additional Benefits

- Access to University recreational facilities at the same cost as persons of similar status
- Access to parking at the rate of persons of similar status, i.e., student or employee
- Opportunity to audit lecture courses without charge, provided prior permission has been obtained from the course instructor and the faculty mentor/PI

## Healthcare Account

Healthcare Account Expenses can include those incurred by yourself, your spouse, or any dependent that you claim on your income tax return. Some examples of qualified expenses are as follows:

- Deductibles and co-payments for healthcare plans (medical, dental and vision)
- Co-payments for prescription drugs
- Amounts over usual and customary plan limits
- Purchase of prescription sunglasses, contact lenses and cleaning solutions

The maximum annual deduction qualifying for pre-tax reimbursement is \$2,850 for the 2022 calendar year. When you enroll, you will receive a Healthcare Prepaid Visa debit card with the value of your annual election amount loaded onto the card. You may use the card like a credit card to pay for eligible Healthcare expenses. The money is deducted directly from your Healthcare spending account. As an alternative, you may elect to file claims for reimbursement.

## **Dependent Care Account**

Eligible expenses are only those expenses that you incur because you work and are expenses for services received during the calendar year in which you are participating. If you are a two-parent family, both parents must be working in order to qualify for the Plan.

Eligible dependents are defined as:

- children under the age of 13;
- older, disabled dependents that you can claim on your tax return.

The maximum annual deduction qualifying for pre-tax reimbursement is \$5,000 per household \$2,500 if married, filing separately.

You may arrange for direct payments to your provider, or you can file claims along with the required documentation and be reimbursed by direct deposit or check.

## **HealthEquity | WageWorks Flexible Spending Accounts and Commuter Program**

- A Flexible Spending Account allows you to contribute money, on a pre-tax basis, to pay for eligible healthcare expenses and for dependent care expenses. You may enroll in one or both – healthcare and dependent care are set up as separate accounts. You do not pay federal income tax or Social Security tax on these contributions. You elect an annual amount to contribute, and Temple will deduct the amount in equal installments from your pay for the balance of the calendar year.
- Enrollment is online at [www.wageworks.com](http://www.wageworks.com) or you may call Wage Works at 1-877-924-3967. To enroll online, register as a first-time user and create a password to set up your account. You have 31 days from the date of your benefits orientation to complete the enrollment process. Enrollment is for the current calendar year only; you must reenroll each December for the next calendar year.

## **Commuter Benefits Program**

You place your order based on how you currently get to work (regional rail, bus or subway) and Wage Works will fulfill your order by mailing you a pass or recharging your commuter card just prior to the beginning of the month. These charges are deducted from your paycheck each month. The portion of your cost that is deducted pre-tax reduces the amount of earnings on which you have to pay taxes (this is how you save). If you choose the "Every Month" frequency, you will automatically get the same order each month until you change or cancel it or become ineligible for the program.

There is no open enrollment period for the commuter benefits program, and you can enroll or cancel your enrollment at any time. For additional information, visit their website at [www.wageworks.com](http://www.wageworks.com) or contact Wage Works customer service at 877-924-3967.

## **LifeWorks – Employee Assistance Program (EAP) & Total Well-being Platform**

LifeWorks blends the employee assistance program (EAP) with personalized well-being resources that can support you and your dependents with issues related to family, health, life, money, and work. The Employee Assistance Program is offered through LifeWorks to all full-time University faculty and staff. LifeWorks provides free confidential counseling, consultations, community referrals and online access to hundreds of articles, toolkits, podcast, webinars and much more. Services and are available 24/7 online or at 888-267-8126.

### **Foreign Nationals**

The Office of Postdoctoral Affairs provides information and guidelines on visas for international scholars and orientation, among others.

**Non-U.S. Citizenship Visa Issues** The Office of International Student and Scholar Services at Temple University works directly with the Office of Postdoctoral Affairs to assist all current and prospective postdoctoral fellows and visiting scholars with concerns and issues related to visas, including but not limited to J-1 visas, J-2 visas for spouses and dependents, H-1B status and Social Security numbers.

### **Postdoc Listservs**

New Postdoctoral fellows are subscribed automatically to the postdoc email listserv maintained by the Office of Postdoctoral Affairs. The Postdoc listserv provides a list of upcoming events and career opportunities collated by Temple University Postdoc Association (TUPA) and sent out on a weekly to biweekly basis.

### **Professional Development**

The Graduate School provides professional development services for master's students, doctoral students, and postdoctoral fellows.

Graduate students and postdocs can meet with the director of graduate student DEI and career advancement through one-on-one appointments to discuss the following topics.

- Career exploration and planning
- CV/résumé writing
- Interviewing
- Job searching and networking

Postdocs schedule appointments by emailing the director of graduate student DEI and career advancement at [mark.kaloko@temple.edu](mailto:mark.kaloko@temple.edu)

The Graduate School also partners with departments across the university to host professional development workshops throughout the academic year. Graduate students and postdocs can view upcoming events on our professional development schedule.

For questions about the Graduate School's professional development services, contact Mark Kaloko, Director of Graduate Student DEI and career advancement: [mark.kaloko@temple.edu](mailto:mark.kaloko@temple.edu)

## **Temple University Postdoc Association (TUPA)**

The Temple University Postdoctoral Association (TUPA) strives to support and enhance the experiences of postdoctoral researchers on a career development, social, and cultural basis. All Postdoctoral fellows are subscribed automatically to the TUPA email listserv maintained by the Office of Postdoctoral Affairs for weekly TUPA emails.

### **Goals of the Temple Postdoctoral Association**

- Develop inter-departmental social and networking opportunities for postdoctoral scholars from all disciplines in the interest of fostering a community of postdocs at Temple.
- Provide professional development specifically tailored to postdoctoral scholars.
- Promote inclusion and representation of all postdoctoral fellows and advocate for a diverse postdoctoral community.
- Assist transitioning researchers to navigate living in a new city and/or country.
- Generate outreach opportunities to promote science and education in the surrounding communities.

### **Why get involved with TUPA?**

- Contribute your voice and ideas. As TUPA grows, so do the options for what events to host and how to spend funds to best support postdocs at Temple. Whether you just arrived at Temple or have been here for a few years, your input is wanted.
- Flexibility for postdocs to spend time on what they care most about. TUPA is working on many different projects, including (virtual) social events, anti-racism, professional development, community outreach, and more.
- Gain valuable, relevant experience.
- Taking an active role in TUPA looks great on a CV or resume.
- Join a diverse, supportive group.
- As part of the TUPA community one can work with postdocs from departments across Temple. New members are always welcome.

### **Here are some easy ways to get involved:**

- Attend an upcoming social event or professional development event.
- Connect on social media.
- Share your stories and successes with TUPA, to be featured on their Twitter account!
- Attend a monthly TUPA meeting.
- Become a member of the TUPA Committee. TUPA is actively seeking new members to join anytime.

The TUPA Committee meets monthly to plan TUPA events and organize advocacy efforts. Any postdoc at Temple is eligible to join and no prior experience is needed.

## **National Postdoc Association (NPA)**

Temple University is a proud member of the National Postdoctoral Association. Postdocs at Temple are entitled to the following benefits through NPA:

- Free Affiliate Memberships for postdoctoral fellows;
- Substantial discounts on NPA Annual Meeting registration fees;
- Subscription to NPA E-Alerts, a periodic news announcement, and the POSTDOCKET, the NPA's official quarterly newsletter;
- Access to members-only NPA web content and features including the Institutional Postdoctoral Policies Database, The Postdoctoral Association (PDA) Toolkit, and portions of the International Postdoc Survival Guide;
- Introduction to NPA Partners Garnett-Powers & Associates, Inc., and Leavy, Frank & Delaney, LLC.;
- Option to join the NPA Membership Community, a valuable tool to interact and communicate with colleagues from other Sustaining organizations;
- Opportunities to serve and contribute your expertise on a variety of NPA committees;
- Discounts to products and services;
- Ability to select one representative who will be granted full rights as a voting member;
- Promotion and a direct link to your organization's website;
- Recognition in the quarterly POSTDOCKET newsletter; and
- National representation on postdoctoral issues

# ADDITIONAL CONSIDERATIONS

## Banking Information

Direct deposit is the preferred method for receiving compensation at Temple University; enroll through TUportal. Suggested financial institutions with branches located on or near Main Campus are:

Philadelphia Federal Credit Union- pfcu.com

- A branch is located on Main Campus in the Howard Gittis Student Center at the corner of 13th Street and Montgomery Avenue.

PNC Bank- pnc.com

- A branch is located on Main Campus at 1908 Liacouras Walk.

Bank of America- bankofamerica.com

- A branch is located just off Main Campus at Broad Street and Cecil B. Moore Avenue.

Citizen's Bank- citizensbank.com

## Off Campus Housing

While the OPA office does not assist with housing, here are some off-campus housing suggestions:

- [www.temple.edu/studentaffairs/housing/off-campus-living](http://www.temple.edu/studentaffairs/housing/off-campus-living)
- <http://ihousephilly.org/>
- [www.beechinternationalvillage.com/](http://www.beechinternationalvillage.com/)
- [www.edgeavenorth.com/](http://www.edgeavenorth.com/)
- <http://apartmentsat1220.com>
- [www.kardon-atlantic.com](http://www.kardon-atlantic.com)
- [www.oxfordvillageapts.com](http://www.oxfordvillageapts.com)
- [www.sydenhamcommons.com](http://www.sydenhamcommons.com)
- <http://uvtu.com>
- <http://diamondgreenapts.com/home/>

**The following are descriptions of Philadelphia neighborhoods in which to search for housing:**

### **Center City**

Center City is Philadelphia's downtown area. It is home to many office towers, museums and cultural institutions, tourist attractions, restaurants, and shopping areas. Center City has several historic neighborhoods, including Logan Square, Chinatown, Old City, Rittenhouse Square, Washington Square West, Society Hill, Bella Vista, Queen Village and Center City West (or Graduate Hospital area). The apartments in this area are usually more expensive than in other neighborhoods although one can occasionally find a bargain. There are many public transportation options in this area. These neighborhoods are convenient to Temple University.

### **University City**

University City is situated within the area known as West Philadelphia. University City is home to the University of Pennsylvania and Drexel University, many cultural institutions, cultural events, and a large number of restaurants. University City has many advantages when one is trying to decide on a place to rent: affordable prices, large apartments, wonderful restaurants, lots of green space, street parking, walking distance to school/work, good public transportation to/from Center City and other areas of Greater Philadelphia.

### **Fairmount/Art Museum Area**

Fairmount is a neighborhood in the Art Museum area of the city. It is located just northwest of Center City. It borders the Benjamin Franklin Parkway, the Philadelphia Museum of Art, and Fairmount Park, which is the largest urban park in the world. Many people choose to live in this neighborhood as an alternative to Center City. It has many restaurants, and it is convenient to both Center City and Temple University. Apartment rental rates are reasonable.

### **South Philadelphia**

South Philadelphia is the area south of Center City along Broad Street. Composed of many working-class neighborhoods, South Philly is well connected to the rest of Philadelphia via the subway and bus routes. It is convenient to Temple as well as to many shopping areas. Rentals fees in South Philadelphia are very reasonable.

### **East Falls**

East Falls is only about 10 minutes from Center City. Its close proximity to the downtown area makes it an inexpensive alternative to Center City living. East Falls is connected to Center City by Kelly Drive, a scenic road that winds beside the Schuylkill River. East Falls is also convenient to Temple University via Septa's regional rail line.

### **Roxborough/Manayunk**

The Roxborough and Manayunk neighborhoods are two of the oldest in the city. Once thriving industrial centers, these neighborhoods have big, old houses that often contain several apartments. Center City, as well as Temple University, are close by and easily accessible by public transportation. Manayunk's Main Street is a popular eating and shopping destination that hosts several festivals during the year.



**West Mt. Airy**

West Mt. Airy is a unique community of tree-lined streets, close to parks, with a mixture of large homes, row houses and apartment complexes. West Mt. Airy is recognized as a model of a successfully integrated community where people from various backgrounds live together peacefully. Mt. Airy is in the Northwest part of the city, and is connected to Center City and Temple University by Septa's regional rail lines. Apartments in this neighborhood are moderately priced.

**West Germantown**

Germantown is a historic neighborhood located Northwest of Center City. West Germantown borders Fairmount Park and is connected to Center City and Temple University by the Septa regional rail system. Apartments in this neighborhood are moderately priced.

**Chestnut Hill**

Chestnut Hill is a historic neighborhood with a country village atmosphere. Located northwest of the city, Chestnut Hill's tree-lined streets are home to a busy shopping area with many restaurants. Chestnut Hill is one of the most exclusive and expensive neighborhoods in Philadelphia. It is accessible to Center City and Temple University via Septa's regional rail line.

**Northeast Philadelphia**

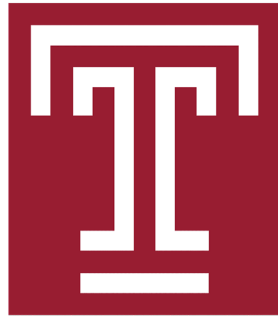
The Northeast is almost a city by itself, but it feels more like a suburb. It is comprised of many different, small neighborhoods. The Northeast is a new part of the city: the houses are more modern, and the streets are wider than those found in other parts of the city. There are many shopping malls and stores in this area also. Apartments in the Northeast are reasonably priced. However, from some points in this area it can take as long as one hour to get to Center City or Temple University. The Elevated train, or blue line, goes to this part of the city. In addition, there are many bus lines in this area.

**Transportation:****SEPTA**

SEPTA offers a vast option of transit services, including buses, trolleys, trackless trolleys, subways, and Regional Rail (our commuter rail) and Broad Street line. The closest subway station to Temple University is the Cecil B Moore Avenue station. Tokens are sold there as well as the weekly and monthly passes with cash only, no credit cards. For more specific information check out their website: [www.septa.com](http://www.septa.com)

**TU R Door (Residential Off-campus) Shuttle**

Use this service to obtain secure, fast passage to all major Main Campus locations. The TU R Door service starts at 5:30PM- 6:00 AM; it departs, every half hour on the hour and half hour from the Transportation Hub at 12th & Berks St. near the Paley library. TU R Door will transport students directly to their off-campus residences via the fastest route possible. TU R Door shuttle operates within the area bordered by Cumberland St. to the North, Girard Ave. to the South, Fifth Street to the East and Twentieth St. to the West.



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